

DINNINGTON ST. JOHN'S TOWN COUNCIL

Minutes of the Town Council Meeting Held on Monday 9th July 2018 Lyric Theatre, Laughton Road, Dinnington

Present: Cllrs D Smith (Chair), D Adams (Vice Chair), D Boughton, L Clarke, J Hart, B Lewis, W Loftus, A Milner, S Scott, J Simmonds, P Smith

In attendance: A Evans (Clerk), L Warne (Asst Clerk), L Hurt (Accountant)

13 members of the public also attended

88/18

Presentation:

(A) Borough Councillors' Report. – No Borough Councillors attended. An email had been received by The Clerk from Rotherham Borough Councillors J Mallinder, J Vjestica and S Tweed stating that they do not bring a report to the Town Council and they were not attending therefore this item was to be removed from future agenda.

89/18

To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise.

Three questions were received from electors, all related to the cuts made by Rotherham Metropolitan Borough Council (RMBC) on Social Care and the closure of the Addison Day Centre in Maltby. Cllr D Smith (Chair) agreed for Agenda Item 102/18 (E) to be brought forward to that point in the meeting due to the questions asked.

The Chair invited the authors of the questions to speak further on what their concerns were, how the cuts in Social Care affected them and how Dinnington Town Council (DSJTC) could help them.

A summary of the resultant discussion was as follows:

- DSJTC could not control the actions of RMBC but could assist members of the public with a petition. This could include individual template petition letters which would be made available for members of the public to sign. Petition letters could be made available in the Town Council Office, in The Lyric and downloadable from DSJTC Website
- DSJTC should write to RMBC Councillors J Mallinder, J Vjestica and S Tweed to ask why they voted on the closure of the Addison Day Centre.
- DSJTC should write to MP Kevin Barron to ask for his support
- Why were DSJTC not invited to be involved in the consultation when many carers living in Dinnington rely on the Addison Day Centre?
- Numerous carers in Dinnington rely on the Addison Day Centre for an essential 'break' from 24/7 caring duties and closure would impact on other areas of their lives, e.g. time to volunteer for charitable activities.
- Only around 350 consultations were completed, when there were around 750 service users
- It was felt that the whole consultation process was inadequate and flawed, leading to ill-informed decisions being made
- Fear that other Centres were also under threat
- Mental Capacity Assessments of service users were not completed by suitably qualified/experienced officers
- The Minutes of the RMBC meeting where the decision was made to close the Addison Day Centre, should be seen
- A Carers Forum could be held at the Lyric to discuss carers concerns further, details of which could then be brought back to the Council for consideration.

Cllr D Smith (Chair) proposed the following action:

- DSJTC to contact RMBC Ward Councillors J Mallinder, J Vjestica and S Tweed to ask why they voted the way they did on the closure of the Addison Day Centre
- DSJTC to write to MP Kevin Barron asking for his support against the closure
- DSJTC to write to RMBC Social Care directorate for information on the consultation process and subsequent report presented to decision makers.

**Cllrs Loftus and Clarke Proposed and Seconded that DSJTC take the above action.
Vote: Unanimous**

Cllrs Hart and Clarke Proposed and Seconded that the Lyric holds a Carers Forum subject to availability of the Lyric. Vote: Unanimous

Before leaving the meeting, members of the public thanked Dinnington Town Council for their support.

90/18 To note apologies for absence – Cllrs P Davies & P Russell. Apologies accepted by the Council

91/18 To record any Declarations of Interest –
Item 97/18 (A) Planning Application RB2018/0923 – Cllrs D Smith, P Smith, A Milner

92/18 To consider any matters which should be dealt with in open, or confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960 and Part 1 of Schedule 12A to the Local Government Act 1972 - Admission to Meetings). - None

93/18 To co-opt a new councillor to fill a casual vacancy

As both applicants were ill and not able to attend the meeting, Cllr D Smith (Chair) asked the Council if they wished to take a vote on the applicants' statements, or if they wished to defer the vote to September's meeting.

Cllrs Scott & Boughton Proposed and Seconded that the vote be deferred to September's meeting as they want to hear what each applicant has to say.

Vote: 10 For, 1 Against: Majority vote to defer to September

94/18 Monthly Accounts Schedule and relevant Budget Update Information:

(A) To approve the Monthly Accounts for June 2018

Members were presented with accounts for June 2018.

(B) To approve a bank reconciliation

Members were provided with a bank reconciliation to the end of June 2018.

(C) Budget update

Members were provided with a budget update up to end of June 2018 (first quarter). Early budget variations were highlighted and explained with no overall concerns.

Cllrs Loftus & Milner Proposed and Seconded that A, B & C above be approved.

Vote: Unanimous

Balances and Reserves as at 01/04/2018	General Reserves		£	159,588.72		
	Land Sales Costs Reserve Legal/Survey Fees		£	5,000.00		
	Vehicle/Plant Relacement Reserve		£	28,000.00		
	Election Reserve		£	6,000.00		
	Environment Reserve (Carpark)		£	2,500.00		
	War Memorial Reserve		£	2,000.00		
	Total Reserves of the Council as per the Annual Accounts		£	203,088.72		
Month end 9th July 2018	Latest Bank Balances					
	Business Select Instant Access 03/07/2018		£	257,151.54		
		Invoice No		Net	VAT	Total
Salaries/Wages - Month 3 & Weeks 10 - 13	Environment		£	2,768.07		£ 2,768.07
	Bar Staff		£	384.95		£ 384.95
	Bar Manager		£	339.22		£ 339.22
	Events Manager		£	961.09		£ 961.09
	Hall (Incl caretaker)		£	1,374.28		£ 1,374.28
	General		£	2,494.34		£ 2,494.34
B&CE Holdings	Pension Contributions		£	20.68		£ 20.68
HMRC - Tax/Ni Contributions Month 3			£	1,866.35		£ 1,866.35
	Total Salaries/Wages/PAYE		£	10,208.98	£ -	£ 10,208.98
Purchases/Invoices	Description					
Ellen Stanger	Floor Buffer Repair		£	54.45	£ 10.89	£ 65.34
L Wame	Expenses - Milk - Council Mtg/Work Mobile		£	16.35		£ 16.35
Eco Plastic Wood Ltd	Bench x 3	PF526	£	2,053.12	£ 410.62	£ 2,463.74
Emma Briggs	Light & Sound - 16/06/18	007	£	50.00		£ 50.00
Emma Briggs	Light & Sound - 17/06/18	008	£	50.00		£ 50.00
A Evans	Petty Cash Top-up		£	100.00		£ 100.00
A Evans	Postage for Defibrillator		£	29.60		£ 29.60
A Evans	Mileage Claim		£	9.00		£ 9.00
Emma Stanger	Various Expenses incl table cloth alterations		£	42.89		£ 42.89
Amazon	A0 Clip Frame		£	33.29	£ 6.66	£ 39.95
CBG	2 X Round Tables - Lyric		£	186.00	£ 37.50	£ 223.20
HM Wainwright	Fuel	5	£	138.72	£ 27.74	£ 166.46
Abbeydale Web Ltd	Website Hosting (Annual)	300845	£	168.00		£ 168.00
Nuco Training Ltd	First Aid Course	INV154683	£	445.00	£ 89.00	£ 534.00
M&R Lawnmower Services	Mower Repairs		£	76.80		£ 76.80
Bancroft Plumbing & Heating	Supply & Installation of Pressurisation Unit & Flue	BA14145	£	1,285.00	£ 257.00	£ 1,542.00
HB Clark	Bar Supplies	481791	£	934.25	£ 186.85	£ 1,121.10
HB Clark	Bar Supplies	488825	£	87.86	£ 17.57	£ 105.43
Emma Briggs	Light & Sound - 23/06/18	009	£	50.00		£ 50.00
Emma Briggs	Light & Sound - 01/07/18	10	£	50.00		£ 50.00
Andrew Towleron Associates	Consultancy Support re Neighbourhood plan	ATA/DPC/009	£	400.00	£ 80.00	£ 480.00
Vision ICT Ltd	14 Hosted Email Accounts - annual charge	8173	£	210.00	£ 42.00	£ 252.00
WEL Medical Ltd	Defibrillator supplies kit	I222376	£	39.65	£ 7.93	£ 47.58
Staples	Stationary	529006708	£	169.13	£ 22.64	£ 191.77
Arco Ltd	Safety trainer	933251704	£	47.99	£ 9.60	£ 57.59
Firsby Nurseries	Baskets & Plants		£	1,880.00		£ 1,880.00
Butler Printing Ltd	Neighbourhood plan - documents	12755	£	43.38		£ 43.38
Tome Valley	Cemetery Supplies	SIN060969	£	160.83	£ 32.17	£ 193.00
A.T. Alarms Ltd	CCTV - replace stolen camera & new office camera	115325	£	738.00	£ 147.60	£ 885.60
M&C Elliott	Gravedigging fees - June 2018	92	£	540.00		£ 540.00
AVL	Sound System checks & 1 week hire		£	80.00		£ 80.00
Rackfords	Cemetery Supplies	67366	£	46.26	£ 9.26	£ 55.52
Microshade Business Consultants	Monthly Fee	Awaiting	£	157.80	£ 31.56	£ 189.36
I-Safe	H&S Consultancy	3665	£	325.00	£ 65.00	£ 390.00
WEL Medical Ltd	2 x Defibrillator Pads	Awaiting	£	69.87	£ 13.95	£ 83.82
British Gas	Quarterly Gas Bill - Lyric		£	740.31	£ 148.06	£ 888.37
Iris	Auto Enrolment	1271904	£	12.32	£ 2.46	£ 14.78
BT	Phone & Broadband (Quarterly Bill)	Q049 K3	£	244.50	£ 48.90	£ 293.40
Water Plus	Used & Surface Water Drainage	INV01432514	£	216.06		£ 216.06
EE	Mobile Phones	V01502870687	£	70.41	£ 14.08	£ 84.49
Co-op Bank	Sweep Fee		£	30.00		£ 30.00
Iris	Monthly Contract	Awaiting	£	6.16	£ 1.23	£ 7.39
	Total Other Expenditure		£	12,088.00	£ 1,720.27	£ 13,807.97
	Total Purchases/Payments Check Sum					£ 13,808.27
	Total of Wages, Salaries and Other Expenditure					£ 24,016.95
	Income - June 2018					
	Lyric Bar Takings		£	2,927.00	£ 585.40	£ 3,512.40
	Lyric Bookings		£	2,037.00		£ 2,037.00
	Cemetery		£	2,520.00		£ 2,520.00
	Allotments		£	-		£ -
	Misc - June (Tubz Commission)		£	8.60		£ 8.60
	Dinnington Rugby Club		£	250.00		£ 250.00
	Grants (Groundworks UK - Neighbourhood plan)		£	5,620.00		£ 5,620.00
			£	13,362.60	£ 585.40	£ 13,948.00
	SUMMARY					
	Total Salaries/Wages/PAYE					£ 10,208.98
	Total Other Expenditure					£ 13,807.97
	Lyric Receipts (Bookings and Bar) - Inc VAT					£ 5,549.40
	Cemetery Income					£ 2,520.00
	Miscellaneous Income					£ 8.60
	Allotment Income					£ -
	Dinnington Rugby Club					£ 250.00
	Grants					£ 5,620.00
	Total Net Expenditure (+) and Income (-)					£ 10,068.95

95/18 To approve the minutes of the meetings of the Council held on:

(A) 11th June 2018

Cllr Simmonds requested an amendment to Item 84/18 as it was Cllr Loftus who had proposed that Abbeydale Web be the email provider.

Cllrs Simmonds & Loftus Proposed and Seconded that the minutes be approved as a true record following amendment to Item 84/18. Vote: 9 For, 2 Abstained. Majority vote

96/18 To consider any matters raised in the Public Session. – Nil

97/18 To consider/approve the following planning applications:

(A) New planning applications

Planning Reference	Details	Consultation End Date
RB2018/0820	Demolition of existing conservatory & erection of two storey rear extension and alterations to 99 Lordens Hill Dinnington	10/7/18
RB2018/0923	Erection of memorial wall, statue & plinth and associated works Coronation Park, Laughton Road, Dinnington	10/7/18
RB2018/0927	Notice of intent to remove 355 metre length of hedgerow land at Laughton Common of St John's Road/Common Road Dinnington	11/7/18
RB2018/0950	Removal of chimney and formation of dormer windows to rear 11 Church Lane Dinnington	20/7/18

The following planning applications were received after the Agenda had been sent to Members. These are for information only and can be objected to on RMBC website

RB2018/0869	New build – Detached 3 storey, 5 bed house - Rear of 110 Swinston Hill Road	16/7/18
RB2018/0909	Erection of 7 buildings for business, general industry storage & distribution (use classes B1, B2 & B8) with service yard & car parking on Todwick Road, Dinnington	27/7/18
RB2018/1002	Erection of single storey rear extension for shower room & bedroom for disabled user at 39 High Nook Road	17/7/18

98/18 Booking Concessions and Donations:

(A) Nil

99/18 For Members consideration and decisions:

(A) To discuss and agree office public hours

Members had provided days they could individually provide cover for Councillor Surgeries in the new Town Council office. It was agreed that the opening times would be 9.30am to 12.30pm Monday to Saturday (closed on Sundays) in line with other Parish Council opening hours. Public attendance would be monitored to find out which days would be most popular. Decisions could then be made on how to move forward on opening hours. Members agreed that Surgeries would begin in September after the Lyric flooring had been done, so both venues could be open together.

(B) To approve amended Standing Orders

Clerk to amend 25 a (ii) on the last page, for clarity.

Cllrs Adams & Milner Proposed and Seconded that the Standing Orders be approved following the amendment. Vote: Unanimous

(C) To approve an email policy

Cllrs Loftus & Scott Proposed and Seconded that the email policy be approved. Vote: Unanimous

100/18 Park Avenue Cemetery/Lyric Theatre/Allotments/Land:

(A) Update report from Lyric Management Working Group

Due to recent issues with the Lyric sound system and previous issues with the lighting system it was recommended that the equipment be serviced and repaired. A report from the sound and lighting engineer will then be brought to the council.

(B) Office dilapidations claim update

Johnston Press were not responding to our claim. Legal action may be required

101/18 Dinnington Town Council Grants:

(A) Nil

102/18 General Matters:

(A) Neighbourhood Plan update including review of draft neighbourhood Plan (Chair)

- The draft Plan had been completed and electronic copies would be made available for the Council to give feedback on, as part of the consultation process.
- Surveys completed so far are eye-opening.
- The Neighbourhood Plan Working Group were concerned that RMBC did not appear to want to help with the Plan for Dinnington.
- The public referendum on the Neighbourhood Plan would be towards the end of 2018
- The 6 week consultation process should begin in September
- The Neighbourhood Plan was sent to the Planning Dept of RMBC for their perusal prior to a meeting with the Neighbourhood Plan Working Group. However RMBC could not give any input as they said they had not had time to read the Plan.
- RMBC's Planning Inspector had not taken account the alternative sites recommended by the Neighbourhood Plan so there would be no option but to go with the RMBC plan, however the Neighbourhood Plan could dispute the type/mix of housing to be built.

(B) Area Housing Panel update

Some projects have been completed, but the Area Housing budget had been reduced by £5000 to £24000

(C) Our Futures Group update

This group has been disbanded. Item not to be included on future agendas

(D) Where We Live Group Update

No meeting so no update

(E) To discuss the closure of Maltby Adult Social Care Centre – see item 89/18

Date and time of next meetings:

10th September 2018 at **7:00pm** at The Lyric, Laughton Road, Dinnington

D SMITH
Chair
Dinnington St John's Town Council

Date:

To all local Community Groups

Why not apply for a Community Grant from Dinnington St John's Town Council to assist with your community work? For further details and an Application Form visit our website:

www.dinningtonstjohns.org/grants-and-donations or phone 01909 564169