

DINNINGTON ST. JOHN'S TOWN COUNCIL

Minutes of the Town Council Meeting Held on Monday 14th January 2019 The Salvation Army Hall, Leicester Road, Dinnington

Present: Cllrs D Smith (Chair), D Boughton, L Clarke, G Cruickshanks, P Davies, J Hart, B Lewis, W Loftus, A Milner, R Mugglestone, P Russell, S Scott, J Simmonds, P Smith

2 members of the public attended

In attendance: A Evans (Clerk), L Warne (Asst Clerk)

- 157/18** To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise - None
- 158/18** To note apologies for absence. – Cllr Adams – Reasons for apologies provided and accepted by the Council.
- 159/18** To record any Declarations of Interest. – None declared
- 160/18** To consider any matters which should be dealt with in open, or confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960 and Part 1 of Schedule 12A to the Local Government Act 1972 - Admission to Meetings).
- Item 169/18(E)
- 161/18** Monthly Accounts Schedule and relevant Budget Update Information:
- (A) To approve the Monthly Accounts for December 2018
- Cllrs Simmonds and Davies Proposed and Seconded that the monthly accounts be approved. Vote: 13 For, 1 Abstained. Accounts approved**
- (B) To approve a bank reconciliation – Deferred to next meeting
- (C) To receive a budget update report – Deferred to next meeting

Dinnington St. John's Town Council - Accounts				
Balances and Reserves as at 01/04/2018	General Reserves			£ 159,588.72
	Land Sales Costs Reserve Legal/Survey Fees		£ 5,000.00	
	Vehicle/Plant Relacement Reserve		£ 28,000.00	£12,250 to be deducted for
	Election Reserve		£ 6,000.00	
	Environment Reserve (Carpark)		£ 2,500.00	
	War Memorial Reserve		£ 2,000.00	
	Total Reserves of the Council as per the Annual Accounts		£ 203,088.72	
Month end 10th Jan 2019	Latest Bank Balances			
	Nationwide Savings Account		£ 100,000.00	
	Business Select Instant Access 04/12/18		£ 170,600.75	
			£ 270,600.75	
		Invoice No	Net	VAT
				Total
Salaries/Wages - Month 9 & Weeks 37-40	Environment		£ 3,444.58	
	Bar Staff		£ 791.87	
	Bar Manager		£ 226.08	
	Events Manager		£ -	
	Hall (Incl caretaker)		£ 1,740.95	
	General		£ 2,703.64	
B&CE Holdings	Pension Contributions		£ 513.68	
HMRC - Tax/NI Contributions Month 9			£ 2,062.37	
	Total Salaries/Wages/PAYE		£ 11,483.17	£ -
				£ 11,483.17
Purchases/Invoices	Description			
Lynne Wame	Lock for Balcony and Milk		£ 9.59	£ 9.59
Lynne Wame	Work mobile		£ 9.90	£ 9.90
Emma Stanger	Dry clean of Table cloths		£ 19.25	£ 19.25
Chairs allowance	Staff Xmas party		£ 200.00	£ 200.00
Emma Stanger	Float for Xmas Carnival		£ 400.00	£ 400.00
Granmore Ceilings	Ceiling tiles for Lyric		£ 124.90	£ 24.98
				£ 149.88
British Gas	Lyric Theatre - gas	957413838	£ 566.12	£ 113.22
PHS	Hygiene Products and Waste Collection	66340085	£ 1,536.27	£ 307.25
Iris	Monthly Contract	504195	£ 6.16	£ 1.23
British Telecom	Phone Contract	Q051 UC	£ 255.30	£ 51.06
Iris	Auto enrolment	1335867	£ 12.32	£ 2.46
Worldpay	Transaction Charges	40148356	£ 22.47	£ 4.00
Water Plus	Water drainage services	INV02031754	£ 181.87	
Water Plus	Water drainage services	INV02016963	£ 1,273.15	
Water Plus	Water drainage services	INV02006439	£ 854.60	
EE	Phone Contract	V01570955091	£ 72.00	£ 14.40
Yorkshire Water	Water - allotments		£ 755.87	
Co-op	Change and sweep fees	64	£ 30.64	
Iris	Monthly Contract	512784	£ 6.16	£ 1.23
Iris	Auto enrolment	1346660	£ 13.44	£ 2.69
Worldpay	Card transaction fees	43545430	£ 20.46	£ 4.00
				£ 24.46
HM Wainwright	Fuel - YR1HZS	11	£ 72.04	£ 14.41
HB Clark	Bar supplies	E04006	£ 164.21	£ 32.84
Isafe	Health and Safety Consultancy	3801	£ 325.00	£ 65.00
Lucy Croft	Ballon Modelling for Santas Grotto	1	£ 70.00	
G&E Affordable Kitchens and Bathrooms	Repair toilet & renew pipework		£ 265.00	
HB Clark	Bar supplies	E04006	£ 524.76	£ 104.95
PSB Stocktaking	Stock Audit	6	£ 80.00	
CRS	Repairs to Shutter	92994	£ 90.00	£ 18.00
DA Smith	Back Hoe to JD tractor	5405	£ 1,128.48	£ 225.70
Flourish New Media	Lighting for black and white ball	FNM231	£ 50.00	
Voluntary Action Rotherham	CRB for S Fairburn	2018/498	£ 38.00	
Beecroft Memorials	Plaques	131218	£ 630.00	£ 126.00
Blachere Illuminations	Installation and Storage	S150757	£ 1,485.00	£ 297.00
Rackfords	Cemetery Supplies	67656	£ 104.30	£ 20.87
Butler Printing	neighbourhood Plan leaflets/posters	13015	£ 227.00	£ 45.40
HM Wainwright	Fuel	12	£ 68.35	£ 13.67
M&C Elliot	Gravedigging	30	£ 810.00	
CRS	Shutter service	93000	£ 240.00	£ 48.00
Tracie B	Staff uniform - t-shirts/hoodies	2	£ 120.00	
Andrew Towler Associates	Neighbourhood Plan consultancy support	ATA/DPC/12	£ 3,300.00	£ 660.00
Flourish New Media	Lighting - 21/12/18	FNM232	£ 50.00	
Flourish New Media	Lighting - 8/12/18	FNM231	£ 50.00	
Microshade	Monthly Contract	11366	£ 157.80	£ 31.56
I-Safe	Monthly Contract	3824	£ 325.00	£ 65.00
HB Clark	Credit note	639852	-£ 20.00	-£ 4.00
HB Clark	Bar supplies	574103	£ 712.30	£ 142.46
HB Clark	Bar supplies	571396	£ 325.54	£ 65.11
HB Clark	Bar supplies	568605	£ 502.94	£ 100.59
Iris	Year-end P60s		£ 37.00	£ 7.40
Arco	Misc Lyric supplies	934663781	£ 61.98	£ 12.40
Torne Valley	Cemetery Supplies	SIN069671	£ 52.25	£ 10.44
				£ 62.69
	Total Other Expenditure		£ 18,417.42	£ 2,597.92
				£ 21,015.34
	Total Purchases/Payments Check Sum			£ 21,015.34
	Total of Wages, Salaries and Other Expenditure			£ 32,498.51
	Income - NOV 2018			
	Lyric Bar Takings		£ 5,995.75	£ 1,199.15
	Lyric Bookings		£ 445.00	£ 445.00
	Lyric Promo		£ 215.63	£ 215.63
	Cemetery		£ 3,820.00	£ 3,820.00
	Allotments		£ -	£ -
	Misc - Illuminations, Tubz		£ 267.00	£ 267.00
	Dinnington Rugby Club		£ -	£ -
	Grants		£ -	£ -
			£ 10,743.38	£ 1,199.15
				£ 11,942.53
	SUMMARY			
	Total Salaries/Wages/PAYE			£ 11,483.17
	Total Other Expenditure			£ 21,015.34
	Lyric Receipts (Bookings and Bar) - Inc VAT			-£ 7,639.90
	Cemetery Income			-£ 3,820.00
	Miscellaneous Income			-£ 267.00
	Allotment Income			£ -
	Dinnington Rugby Club			£ -
	Grants			£ -
	Total Net Expenditure (+) and Income (-)			£ 20,771.61

162/18 To approve the minutes of the meetings of the Council held on:

(A) 10th December 2018

**Cllrs Milner and P Smith Proposed and Seconded that the minutes be approved.
Vote: 13 For, 1 Abstained Vote: Majority vote to approve**

163/18 To consider any matters raised in the Public Session. - None

164/18 To consider/approve the following planning applications:

(A) New planning applications

Planning Reference	Details	Consultation End Date
RB2018/1959	Demolition of existing detached garage and erection of single storey side extension 40 Birkdale Avenue Dinnington	15/1/19
RB2018/1973	Siting of a small scale electricity generating plant for short term operating reserve (STOR) and associated plant and external works land at Caxton Way, Dinnington	15/1/19

Members had no planning based objections to the above applications

The following planning applications were not received until after the agenda had been issued

RB2018/1970	4 bed detached house, land to the rear of 140 Swinston Hill Road
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Members had no planning based objections to the above application

165/18 Booking Concessions and Donations: - None

166/18 For Members consideration and decisions:

(A) To discuss the purchase of a salt spreader for the cemetery tractor

Three different salt spreaders were considered by Members

Cllrs Scott and Loftus Proposed and Seconded that the salt spreader at £550 plus delivery be purchased. Vote: 13 For, 1 Against. Majority vote to purchase

167/18 Park Avenue Cemetery/Lyric Theatre/Allotments/Land:

(A) Update report from Lyric Management Working Group; and
(B) Lyric hire charges

The Lyric Events Manager to provide a report for the next LMWG meeting. The Lyric Website had been tidied up.

(C) Allotment strip disposal update – No current update

(D) To agree allotment fees for 2020

Recommendations were made as follows:

- 2020 rent fees to remain the same as 2019, but only if individual plots are maintained and cultivated as per their Tenancy Agreements.
- If plots are not sufficiently maintained and cultivated, the 50% subsidy to be withdrawn
- Tenancies to be terminated if plots repeatedly neglected
- No increase in rents due to increased use and costs of the mains water supply during the dry 2018 summer. To be reviewed in future years.

Cllrs Mugglestone and Milner Proposed and Seconded that the recommendations be adopted in the management of the Allotments. Vote: Unanimous.

(E) To discuss and agree a replacement sound desk

Members agreed that the three quotes received were not like for like, so were difficult to compare and that further information was required before a decision could be made. Cllr Cruickshanks recommended that a trusted company is brought in, to professionally assess what equipment is actually needed for The Lyric. Cllrs Cruickshanks and Clarke to liaise with the Events Manager to arrange comparable quotes. Item to be deferred to next meeting.

168/18 Dinnington Town Council Grants:

- (A) To consider a grant request for the Davies Park Play Area

RMBC Housing Panel requested a contribution of up to £3000 from DSJTC for the Davies Park Play Area redevelopment.

Cllr Loftus Proposed that £2500 be granted. Cllr Clarke Seconded. Cllr Cruickshanks Proposed an amendment that £3000 be granted. Cllr Boughton Seconded. Vote on Amendment: 13 For, 1 Abstained. The amendment was carried and became the substantive motion.

Cllr Boughton requested that RMBC be written to requesting that they match the DSJTC funding. Cllr Clarke requested that DSJTC submit a press release about what DSJTC have supported and funded during the year.

169/18 General Matters:

- (A) Neighbourhood Plan update including review/approval of draft Neighbourhood Plan (Chair)

There had been 2 successful consultation days in December, held in the Town Council offices. The NP Project Team was to contact Sport England and RMBC for support regarding the Leisure Centre plan. To also conduct a feasibility study towards the end of 2019. The NP Project Team required permission from DSJTC to apply for funding for the Leisure Centre following the feasibility study.

Cllr Loftus Proposed and Cllr Boughton Seconded permission be granted. Vote: Unanimous

- (B) Area Housing Panel update

Cllrs Davies and Hart advised that the structure of the panel was changing and two projects had been completed

- (C) Where We Live Group Update – No current update

- (D) To discuss the 'running list' of outstanding items

The Clerk updated Members on the status of all outstanding items. Dinnington Operatic Society to be invited to the next Council meeting to discuss the future of the Rostra.

- (E) South Yorkshire Police complaint update – No current update

- (F) To agree staff salary increases for FY 2019/20

Cllrs Milner and P Smith Proposed and Seconded that this item be moved to Private Session. Vote: Unanimous

Private Session

Members agreed on staff salary increases for FY 2019/20 in line with NALC recommendations.

Date and time of next meetings:

- (A) 28th January 2019 at **7:00pm** at **The Lyric, Laughton Road**, Dinnington (Precept Meeting)
(B) 11th February 2019 at **7:00pm** at **The Lyric, Laughton Road**, Dinnington

D SMITH
Chair
Dinnington St John's Town Council

Date: