

# DINNINGTON ST. JOHN'S TOWN COUNCIL

## Minutes of the Town Council Meeting Held on Monday 11<sup>th</sup> February 2019 The Salvation Army Hall, Leicester Road, Dinnington

**Present:** Cllrs D Smith (Chair), D Adams (Vice-Chair), L Clarke, P Davies, B Lewis, W Loftus, A Milner, R Mugglestone, P Russell, S Scott, J Simmonds, P Smith

**0 members of the public attended**

**In attendance: A Evans (Clerk)**

**6/19** Presentation – Lee Wood, Director, Homes4Yorkshire

With a view to looking at the potential development of the old Scarsdale allotment site, Lee Wood provided members with an overview of Homes4Yorkshire, a not-for-profit housing developer that was established in October 2016 with aim of building the best social housing in the country. The company trains and employs local young adults, and has a 'community-led housing approach', i.e. seeks development that will bring maximum benefit to communities, with ownership being retained by the community. For Dinnington, this could involve developing the old allotment site using local people with ownership being retained by the council. Mr Wood stated there were numerous ways the council could work with Homes4Yorkshire to fund such a project if the council decides to take it forward.

**7/19** To allow for questions from electors of Dinnington to ask one question only in respect of business itemised on the agenda or on a pertinent issue that may arise - None

**8/19** To note apologies for absence. – Cllrs Cruickshanks and Hart – Reasons for apologies provided and accepted by the Council.

**9/19** To record any Declarations of Interest. – Cllr S Scott – item 15/19

**10/19** To consider any matters which should be dealt with in open, or confidential session (items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960 and Part 1 of Schedule 12A to the Local Government Act 1972 - Admission to Meetings).  
- none

**11/19** Monthly Accounts Schedule and relevant Budget Update Information:

(A) To approve the Monthly Accounts for January 2019

**Cllrs Loftus and Adams Proposed and Seconded that the monthly accounts be approved. Vote: 11 For, 1 Abstained. Accounts approved**

(B) To approve a bank reconciliation

**Cllrs Loftus and P Smith Proposed and Seconded that the bank reconciliation be approved. Vote: 11 For, 1 Abstained. Bank reconciliation approved**

(C) To receive a budget update report

**Cllrs Simmonds and P Smith Proposed and Seconded that the budget update be approved. Vote: 11 For, 1 Abstained. Budget update approved**

<b>Dinnington St. John's Town Council - Accounts</b>					
<b>Balances and Reserves as at 01/04/2018</b>					
	<b>General Reserves</b>				
				£ 159,588.72	
	<b>Land Sales Costs Reserve Legal/Survey Fees</b>			£ 5,000.00	
	<b>Vehicle/Plant Relacement Reserve</b>			£ 28,000.00	£13978.48 to be deducted for tractor Aug2018
	<b>Election Reserve</b>			£ 6,000.00	
	<b>Environment Reserve (Carpark)</b>			£ 2,500.00	
	<b>War Memorial Reserve</b>			£ 2,000.00	
	<b>Total Reserves of the Council as per the Annual Accounts</b>			<b>£203,088.72</b>	
<b>Month end 7th Feb 2019</b>					
	<b>Latest Bank Balances</b>				
	Nationwide Savings Account			£100,000.00	
	Business Select Instant Access 04/02/19			£158,590.97	
				<b>£258,590.97</b>	
		<b>Invoice No</b>	<b>Net</b>	<b>VAT</b>	<b>Total BACS or Chq No's</b>
Salaries/Wages - Month 10 & Weeks 41-44	Environment		£ 2,579.80		£ 2,579.80 BACS
	Bar Staff		£ 927.79		£ 927.79 BACS
	Bar Manager		£ 943.53		£ 943.53 BACS
	Events Manager		£ 838.66		£ 838.66 BACS
	Hall (Incl caretaker)		£ 1,345.51		£ 1,345.51 BACS
	General		£ 2,450.58		£ 2,450.58 BACS
B&CE Holdings	Pension Contributions		£ 247.86		£ 247.86 BACS
HMRC - Tax/NI Contributions Month 10			£ 1,859.45		£ 1,859.45 BACS
	<b>Total Salaries/Wages/PAYE</b>		<b>£ 11,193.18</b>	<b>£ -</b>	<b>£11,193.18</b>
<b>Purchases/Invoices</b>					
	<b>Description</b>				
Lights4fun	Additional Xmas lights	11743023	£ 165.83	£ 33.17	£ 199.00 Paid
Blacktrac Tractors	500 litre salt spreader	BT3541	£ 600.00	£ 120.00	£ 720.00 Paid
L Wame	Expenses - milk for TC meeting, shield engraving		£ 7.08	£ -	£ 7.08 Paid
L Wame	Expenses - coffee & milk for TC meeting		£ 8.58	£ -	£ 8.58 Paid
Steve Scott	Batteries for microphones, bingo ticket pads		£ 22.58	£ -	£ 22.58 Paid
Royal Mail	Postage		£ 1.50	£ -	£ 1.50 Paid
L Wame	Mileage re Tesco Bags for Help assistance		£ 5.40	£ -	£ 5.40 Paid
L Wame	Mobile phone - June/July 2018		£ 9.90	£ -	£ 9.90 Paid
EE	Phone contract	V01582214668	£ 72.00	£ 14.40	£ 86.40 DD
Npower	Cemetery electricity 1/1018-1/1/19		£ 52.51	£ 2.63	£ 55.14 DD
Npower	Cenotaph electricity 1/1018-1/1/19		£ 57.92	£ 2.90	£ 60.82 DD
Co-op Bank	Change Supplied	65	£ 11.68	£ -	£ 11.68 DD
Npower	Lyric electricity 1/1018-1/1/19		£ 773.14	£ 154.63	£ 927.77 DD
Worldpay	Monthly card fee	47224378	£ 20.84	£ 4.00	£ 24.84 DD
CRS	Shutter safety upgrades	93014	£ 615.00	£ 123.00	£ 738.00 BACS
Contact Electrical Services	Repair faulty socket in Lyric	6177	£ 60.00	£ -	£ 60.00 BACS
Blachere Illuminations	Removal of lights	S150952	£ 662.40	£ 132.48	£ 794.88 BACS
HB Clark	Bar supplies	578935	£ 356.76	£ 71.35	£ 428.11 BACS
HB Clark	Bar supplies	578930	£ 33.98	£ 6.80	£ 40.78 BACS
HB Clark	Bar supplies	581490	£ 137.89	£ 27.58	£ 165.47 BACS
HB Clark	Bar supplies	569290	£ 29.00	£ 5.80	£ 34.80 BACS
Firsby Nurseries	Winter bedding plants	1865	£ 1,091.00	£ -	£ 1,091.00 BACS
Voluntary Action Rotherham	DBS for L Robinson	2018/573	£ 56.00	£ -	£ 56.00 BACS
Abacus Cash Registers	Service of Lyric tills	9655	£ 260.00	£ -	£ 260.00 BACS
Tome Valley	Cemetery supplies	SIN075427	£ 30.66	£ 6.12	£ 36.78 BACS
Property repairs and improvements	Remove concrete steps in Lyric passageway etc		£ 3,800.00	£ -	£ 3,800.00 BACS
Property repairs and improvements	Remove and refit gate in Lyric passageway		£ 100.00	£ -	£ 100.00 BACS
Property repairs and improvements	Refit panels on bin store		£ 50.00	£ -	£ 50.00 BACS
Property repairs and improvements	Fit new spindles to Lyric staircase		£ 350.00	£ -	£ 350.00 BACS
Emma Briggs	Light & Sound - 8/12/18	15	£ 50.00	£ -	£ 50.00 BACS
Emma Briggs	Light & Sound - 12&16/12/18	16	£ 100.00	£ -	£ 100.00 BACS
Emma Briggs	Light & Sound - 21/12/18	17	£ 50.00	£ -	£ 50.00 BACS
Konica	Printer Charges	1142223526	£ 141.77	£ 28.35	£ 170.12 BACS
Burgess Commerical	Surveyors report for Silverdales allotment disposal area	BC3579	£ 150.00	£ 30.00	£ 180.00 BACS
Microshade	Monthly fee	11468	£ 116.85	£ 23.37	£ 140.22 BACS
Rackfords	Cemetery Supplies	67712	£ 56.54	£ 11.31	£ 67.85 BACS
Tome Valley	Cemetery Supplies	SIN076077	£ 40.37	£ 8.08	£ 48.45 BACS
SLCC	Annual membership		£ 196.00	£ -	£ 196.00 BACS
RMBC	Annual theatre licence		£ 180.00	£ -	£ 180.00 BACS
HM Wainwright	Fuel	13	£ 41.65	£ 8.33	£ 49.98 BACS
Iris	Monthly contract	521275	£ 6.16	£ 1.23	£ 7.39 BACS
Emma Stanger	Clothes rail for changing room		£ 10.00	£ -	£ 10.00 BACS
	<b>Total Other Expenditure</b>		<b>£ 10,580.99</b>	<b>£ 815.53</b>	<b>£11,396.52</b>
	Total Purchases/Payments Check Sum				£11,396.52
	<b>Total of Wages, Salaries and Other Expenditure</b>				<b>£22,589.70</b>
	<b>Income - Jan19</b>				
	<b>Lyric Bar Takings</b>		£ 1,914.33	£ 382.87	£ 2,297.20
	<b>Lyric Bookings</b>		£ 3,322.00	£ -	£ 3,322.00
	<b>Lyric Promo</b>		£ 118.11	£ -	£ 118.11
	<b>Cemetery</b>		£ 6,620.00	£ -	£ 6,620.00
	<b>Allotments</b>		£ 184.00	£ -	£ 184.00
	<b>Misc - Tubz, Salvation Army donation</b>		£ 268.59	£ -	£ 268.59
	<b>Dinnington Rugby Club</b>		£ 750.00	£ -	£ 750.00
	<b>Grants</b>		£ -	£ -	£ -
			<b>£ 13,177.03</b>	<b>£ 382.87</b>	<b>£13,559.90</b>
<b>SUMMARY</b>					
	<b>Total Salaries/Wages/PAYE</b>				£11,193.18
	<b>Total Other Expenditure</b>				£11,396.52
	<b>Lyric Receipts (Bookings and Bar) - Inc VAT</b>				-£ 5,619.20
	<b>Cemetery Income</b>				-£ 6,620.00
	<b>Miscellaneous Income</b>				-£ 268.59
	<b>Allotment Income</b>				-£ 184.00
	<b>Dinnington Rugby Club</b>				-£ 750.00
	<b>Grants</b>				£ -
	<b>Total Net Expenditure (+) and Income (-)</b>				<b>£ 9,147.91</b>

12/19 To approve the minutes of the meetings of the Council held on:

(A) 14<sup>th</sup> January 2019

**Cllrs Simmonds and Milner Proposed and Seconded that the minutes be approved.  
Vote: 11 For, 1 Against Vote: Majority vote to approve**

13/19 To consider any matters raised in the Public Session. - None

14/19 To consider/approve the following planning applications:

(A) New planning applications

Planning Reference	Details	Consultation End Date
RB2018/1955	Erection of 1 No. dormer bungalow (plot 2) land to rear 140 Swinston Hill Road Dinnington	12/2/19
RB2018/1969	Erection of 1 No. dwelling house (plot 5) land to rear 140 Swinston Hill Road Dinnington	15/2/19
RB2019/0004	Demolition of existing attached outbuilding and erection of two storey side extension with canopies to front and rear 65 Falcon Way Dinnington	15/2/19
RB2019/0095	Installation of 5m height acoustic screening fencing land to rear of Hawley House, Outgang Lane, Dinnington	15/2/19
RB2019/0099	Application to vary condition 02 (approved plans - changes to internal room layouts, external alterations and installation of rear elevation fire door) imposed by RB2013/0547 Unit 3 Church Lane Dinnington	15/2/19

Members had no planning based objections to the above applications

(B) To agree planning application procedures between meetings.

The Clerk advised members of a recent case where a parish council had broken the law in deciding its position on a planning application in between meetings, and reiterated the council's current procedure to be in line with the law. If a planning application cannot have its deadline for comments extended to allow for debate at a scheduled council meeting, the Clerk would advise members of the planning application and if they wished to make a comment, they could do so as individual residents only. If a planning application was of a contentious nature that any member felt it necessary for a comment to be submitted **as a council**, then this decision must be recorded in a meeting of the council and therefore an extraordinary meeting would be required.

15/19 Booking Concessions and Donations: Cllr Scott requested free use of The Lyric monthly on Friday mornings, commencing on 22<sup>nd</sup> Mar 19, to hold table top sales to raise funds for both the Dinnington Carnival and Dinnington Community Garden. He stated that if any booking requests were received that required the same date as a table top sale the booking request would take priority. He also requested a grant to cover the cost of hall hire for a Race Night planned for 5<sup>th</sup> Apr 19.

**Cllrs P Smith and Loftus proposed and seconded the free use of The Lyric for the table top sales, with the caveat that booking requests would take priority. Vote – unanimous.**

**Cllrs Adams and Loftus proposed a grant to cover the cost of hall hire for the race night be approved subject to the appropriate paperwork being submitted. Vote – unanimous.**

16/19 For Members consideration and decisions:

(A) To review councillor surgeries.

Councillor surgeries were introduced approximately six months ago, held weekly on Tuesday and Friday mornings, along with a monthly Saturday surgery. There had been little interest in the Tuesday surgeries, with only marginal more visitors on the Friday and Saturday surgeries.

It was felt the surgeries could be better advertised but, notwithstanding, members reviewed the effectiveness of the frequency of the surgeries.

1. **Cllrs P Smith and Clarke proposed and seconded end the Tuesday surgeries and keep both the current schedules for Friday and Saturday surgeries.**
2. **Cllrs Davies and Russell proposed and seconded an amendment to keep the current surgery schedule unchanged.**
3. **Cllrs P Smith and Loftus proposed a further amendment to end surgeries altogether and introduce surgeries by appointment only.**

**Vote on proposal 3 – 2 for, 8 against, 2 abstentions.**

**Vote on proposal 2 – 5 for, 7 against**

**Vote on proposal 1 – 11 for, 1 against**

**Proposal 1 became the substantive motion – vote 11 for, 1 against. Tuesday surgeries were to end and Friday and Saturday surgeries would remain with their current schedule.**

**17/19**

Park Avenue Cemetery/Lyric Theatre/Allotments/Land:

- (A) Update report from Lyric Management Working Group

The Working Group met on 29<sup>th</sup> Jan 19 and the following was discussed:

1. Hire fees – a simpler, clearer schedule was agreed with only 1 recommended small price increase (see item 17/19(B) below).
2. Rostra hire – it was recommended no further bookings be taken for hire of the rostra until the future of the rostra has been decided.
3. Sound equipment upgrade – no further action on this item, ongoing.

- (B) Lyric hire charges

The Events Manager had submitted an updated hire fee schedule which had the support of the Lyric Management Working Group. Members reviewed the proposal were reminded the Events Manager had previously been given discretion to amend hire fees if it was appropriate to do so. Members were also advised that bookings were currently looking healthy for the next year.

**Cllr Loftus proposed a reduction to both the weekend hire fees and the community use rate, but this was not seconded.**

**Cllrs Adams and Lewis proposed accepting the schedule of fees as presented by the Events Manager. Vote – 10 for, 2 against.**

- (C) Allotment strip disposal update

The original application that was submitted to the Department for Communities and Local Government for final approval in Nov 18 had, despite being received, somehow been 'overlooked' and therefore not processed. It was now being processed and a decision was expected soon.

- (D) To discuss and agree a replacement sound desk

No progress this month - item to be deferred to next meeting.

**18/19**

Dinnington Town Council Grants: Nil

**19/19**

General Matters:

- (A) Neighbourhood Plan update (Chair)

The draft Plan had been distributed to all interested parties, with a few replies received to date. Once all replies had been received the Plan would be updated appropriately.

- (B) Area Housing Panel update – no current update

- (C) Where We Live Group Update – no current update

(D) Staffing Committee update

Members were advised that a recent Staffing Committee meeting confirmed the permanent appointment of Lee Robinson to the position of Facilities Assistant following a successful temporary period of employment.

Members were further advised that the Accountant had resigned. The committee were made aware of a possible candidate and had decided to see if this individual proved suitable as a first option. If the candidate was not suitable, it had been decided to offer the additional duties to the Clerk.

(E) To discuss the 'running list' of outstanding items

The Clerk updated Members on the status of all outstanding items. It was hoped a meeting with the Dinnington Operatic Society would be held soon to discuss the future of the rostra.

(F) South Yorkshire Police complaint update – the Police & Crime Commissioner's office had replied stating that, in their view, the previous reply from the Chief Constable was a suitable reply to the complaint and therefore the matter was now closed.

Date and time of next meetings:

- (A) 11<sup>th</sup> March 2019 at **7:00pm** at **The Salvation Army Hall, Leicester Road, Dinnington**

D SMITH  
Chair  
Dinnington St John's Town Council

Date: